

BOARD OF EDUCATION
Ellicottville Central School

Regular Meeting
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Sht. No. 2024
June 17, 2025

OFFICIAL MINUTES

Members Present: Debra Golley, Karl Northrup, Scotty McGee, Jenna O’Connell, Carla Kruszynski, Nate Dahlman, Tiffany Frentz

Members Absent: None

Staff Present: Mark J. Ward, Kristen Pearl, Katie Mendell, Erich Ploetz, Dave McCann

Staff Absent: Katie Mendell

Others Present: Schavon Byroads, Anthony Day

Call to order of Budget Hearing
President Golley called the Regular Meeting of June 17, 2025, of the Ellicottville Central School Board of Education to order at 8:05 p.m. The Pledge to the Flag of the United States of America was recited.

3. Changes to the Agenda
None

4. Approve Agenda
Moved by O’Connell, seconded by Frentz, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, to adopt the agenda of the June 17, 2025, Board of Education Meeting.

Yes – 6
No –0
Carried

5. Public Comment

6. Presentations & Reports
6pm presentation was provided by Anthony Day from Western NY Educational Service Council
7pm presentation was provided by James Frame from Castallo & Silky LLC- Education Consultants. Both presenters provided the Board of Education their proposals for the Superintendent Search.

7. Communications, Commendations

8. Informational Items

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9. Superintendent’s Report

a. Mark J. Ward: Interim Superintendent

Mr. Ward brought brochures with information regarding a new tractor that the district is in need of. There will be a revised MOA for the Home School Liaison and an addendum for the working conditions of Gene Lewis. When asked about the website and when the new website will be “live”, Mr. Ward was told that “it’s ready to go live”, but there are still things that need to take place before that can happen. One of those items is the Right to Reason Forms that will be coming from the elementary office.

10. Principals Report

a. Katie Mendell: Elementary Principal/Director of Curriculum

Climate & Culture

1	Final 'FAM' gathering for the year honoring retirees
2	Grade level field trips (Local and non-local)
3	Outdoor lunches
4	Pre-K Screening complete

Curriculum & Instruction

1	CAI transition to non-lab instruction (push in model)
2	Nannen Arboretum Grade 5 (Anti-Tech Initiative)
3	Summer curriculum plan; Literacy, Science & Writing focus
4	Operation Montserrat: Operation Montserrat is an electronic mission that challenges students to apply their science and math skills to an authentic crisis-situation. During the two-hour e-Mission, student specialists serve as members of a team: volcano, hurricane, evacuation, or communication.

Professional Development

1	PDP Committee Meeting (upcoming: planning for Fall 2025)
2	STEM Presentation Regional Tech Coordinators Meeting, given by Leah Farnum on behalf of the work she has done to build our STEM program at the elementary level, and inclusive of the STEM Showcase.
3	Substitute development and training under the direction of assistant principal

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Parent & Family engagement

1	Field trip chaperoning
2	Pre K Handbook finalized, ready for review/approval
3	Childcare-Healthy Kids Summer Camp
4	Holiday Valley hosts swimming days

Upcoming Events

4	PTO Field Day
5	½ Day transition 6/20
6	Last day of school 6/26

b. Erich Ploetz: MS/HS Principal
Huge shout out to Jackson Kruszynski for his planning and presenting of the impaired driving simulation. This was a very well received event and planned perfectly inline with Prom and Graduation Season. The cell phone committee is up and rolling, and will be meeting again soon to discuss the possible options for cell phone collection beginning in September. Juliana O’Connell has expressed interest in becoming the Student Ex Officio Board Member. Reminder that the Baccalaureate Breakfast is Friday, June 27th at 8:30am, and Commencement Ceremony is Friday, June 27th at 7pm in “The Ward”.

11. Consent Items
Moved by Dahlman, seconded by Northrup, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to adopt the following Consent Agenda items:
- a. That the board approve the minutes of the meeting of May 20, 2025
 - b. Acknowledgement of the May 20, 2025 and June 3, 2025 Claims Auditor Reports
 - c. Approval of the May 2025 Treasurer’s Report

Yes – 6
No –0
Carried

12. Committee Reports
None

13. Discussion Items
- a. 2025/2026 school year calendar- if no emergency days are used, the 3rd day given back would be April 2nd, 2026.

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b. Policy 1210- first reading. Updated and student BOE member info added.

14. Old Business
None

15. New Business

a. Moved by Northrup, seconded by Kruszynski, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, to approve the following resolution: RESOLUTION OF BOARD OF EDUCATION WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the “ROC”); WHEREAS, the Board of Education of the Ellicottville Central School, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2025-2026 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, “Ed Law 2d”) related to student personally identifiable information (PII) and certain Teacher and Principal APPR data; WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs; WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and BE IT RESOLVED, Board of Education of the Ellicottville Central School authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and, BE IT FURTHER RESOLVED, the Ellicottville Central School Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

Yes – 6
No –0
Carried

b. Moved by Kruszynski, seconded by O’Connell, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, to approve the following resolution: Be it RESOLVED that the Board of Education of the Ellicottville CSD hereby agrees to enter into the attached contract with the Erie 1 BOCES for a five-year period commencing on June 25, 2025 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$12,118.20 and authorizes 60- monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$201.97 per month. Be it further RESOLVED, that the Board of Education of the Ellicottville CSD hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District

Yes – 6
No –0
Carried

c. Moved by Dahlman, seconded by McGee, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, to approve the following resolution: Be it RESOLVED that the Board of Education of the Ellicottville CSD hereby agrees to enter into the attached contract with the Erie 1 BOCES for a five-year period commencing on June 25, 2025 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$18,004.20 and authorizes 60- monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$300.07 per month

Yes – 6
No –0
Carried

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d. Moved by O'Connell, seconded by Dahlman, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools to approve the following resolution: Be it RESOLVED that the Board of Education of the Ellicottville CSD hereby agrees to enter into the attached contract with the Erie 1 BOCES for a five-year period commencing on June 25, 2025 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$63,427.80 and authorizes 60- monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$1,057.13 per month. Be it further RESOLVED, that the Board of Education of the Ellicottville CSD hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

Yes – 6
No –0
Carried

e. Moved by Dahlman, seconded by O'Connell, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools to approve a transportation request for the Ellicottville Park Program on Fridays from July 11th- August 1st.

Yes – 6
No –0
Carried

f. Moved by O'Connell, seconded by McGee, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to INCREASE our 2025-2026 budget with Erie 1 BOCES Technology Services in the amount of \$3,636.86 as detailed on the attached Budget Summary for Arbiter Registration on MPN #052-05-26. In addition, this necessitates an estimated increase in the 2026-2027 fiscal year budget in the amount of \$3,418.00.

Yes – 6
No –0
Carried

g. Moved by McGee, seconded by Northrup, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools to approve the following resolution: RESOLVED that the Board of Education of the Ellicottville CSD hereby agrees to enter into the attached contract with the Erie 1 BOCES for a five-year period commencing on July 25, 2025 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$16,840.20 and authorizes 60- monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$280.67 per month.

Yes – 6
No –0
Carried

h. Moved by O'Connell, seconded by McGee, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools to approve a transportation request for the Great Valley Summer Youth Program on an as needed basis from July 7th- August 14th.

Yes – 6
No –0
Carried

16. Personnel

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- a. Moved by Dahlman, seconded by O'Connell, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to appoint Sam Schwartz to the substitute teacher list at a rate of \$120 per day, retroactive to June 2nd, 2025.

**Yes – 6
No –0
Carried**

- b. Moved by Northrup, seconded by O'Connell, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to appoint Jordan Robbins to the position of substitute school bus driver at a rate of \$20.40. This appointment is contingent upon successful fingerprint clearance from NYS.

**Yes – 6
No –0
Carried**

- c. Moved by O'Connell, seconded by Kruszynski, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval of the following rate for temporary summer cleaners July 1, 2025 – August 31, 2025: Kimberly Dickinson and Regina Vandenburg at a rate of \$15.50 per hour and Jennifer Hasper at a rate of \$17.85 per hour.

**Yes – 6
No –0
Carried**

- d. Moved by Dahlman, seconded by Frentz, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to accept the resignation from Melissa Riehle effective June 13, 2025.

**Yes – 6
No –0
Carried**

- e. Moved by Dahlman, seconded by Kruszynski, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to appoint Nathan O'Brien to the position of substitute school bus driver at a rate of \$20.40. This appointment is contingent upon successful fingerprint clearance from NYS.

**Yes – 6
No –0
Carried**

- f. Moved by Kruszynski, seconded by O'Connell, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to accept a letter of resignation from Ruth Ann Courtney (Bus Driver) effective June 20, 2025 for pension purposes.

**Yes – 6
No –0
Carried**

- g. Moved by Northrup, seconded by Frentz, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to reinstate Ruth Ann Courtney (Bus Driver) effective June 23, 2025.

**Yes – 6
No –0
Carried**

- h. Moved by Dahlman, seconded by Frentz, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to appoint Courtney Sexton as a certified long term substitute teacher retroactive to May 16th, 2025 through June 27, 2025 at a rate of \$180 per day.

Yes – 6

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No –0
Carried**

i. Moved by O’Connell, seconded by Northrup, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, the board of education approves to terminate the probationary appointment and employment with the district regarding Jordan Pierce (teacher aide) effective June 6th, 2025.

**Yes – 6
No –0
Carried**

j. Moved by O’Connell, seconded by Frentz, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to accept Carson Bader as a student teacher from St. Bonaventure University who will be working with Karen Romance from 10/20/25-12/12/25.

**Yes – 6
No –0
Carried**

k. Moved by Frentz, seconded by McGee, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, Addendum to Working Conditions for Confidential Management Supervisory Staff and the Ellicottville Central School District for Lewis (Gene) Snyder Jr.

**Yes – 6
No –0
Carried**

l. Moved by Dahlman, seconded by Frentz, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to appoint Juliana O’Connell as the Student Ex Officio board of education member. This position is a one year term beginning July 1, 2025 and ending on June 30, 2026.

**Yes – 6
No –0
Carried**

m. Moved by O’Connell, seconded by Dahlman, upon the recommendation of Debra Golley, Ellicottville Central School Board Of Education President, approval to accept an addendum to the original employment agreement with Mark J. Ward, Interim Superintendent.

**Yes – 6
No –0
Carried**

n. Moved by O’Connell, seconded by McGee, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, approval to accept the updated memorandum of agreement between the district and Ellicottville Teachers Association.

**Yes – 6
No –0
Carried**

17. Policy

18. CSE/CPSE Recommendations

a. Moved by Frentz, seconded by O’Connell, upon the recommendation of Mark J. Ward, Interim Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900501508, 900501031, 900501445, 900501632, 900501651, 900501140, 900500580, 900501369, 900501651, 900501517, 900501570, 900501386, 900501575, 900501374, 900500430, 900501641, 900501676, 900501634, 900501673) at its meeting on June 17, 2025, and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the

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implementation of those recommendations May 15, 2025 thru June 11, 2025.

Yes – 6
No – 0
Carried

Executive Session

The New York Public Officers Law states a board may enter into executive session to discuss:

1. Matters which will imperil the public safety if disclosed.
2. Any matter which may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed.
4. Proposed, pending or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).
6. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
7. The preparation, grading or administration of examinations.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value of the property.

Adjournment of meeting

Executive Session

Moved by McGee, seconded by O'Connell, to move into Executive Session at 8:25 p.m. for the purpose of: # 6. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Yes – 6
No – 0
Carried


Moved by O'Connell seconded by Frentz to come out of Executive Session at 9:10 p.m. and return to the regular meeting.

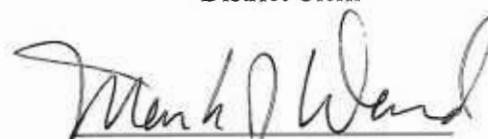
Yes – 6
No – 0
Carried

Adjournment of Meeting

Moved by Frentz, seconded by O'Connell, to adjourn the regular meeting of May 20, 2025, at 9:15 p.m.

Yes – 6
No – 0
Carried


District Clerk


Deputy District Clerk